



## Software (Sage) Product Manager

### **PCL Overview:**

The Partnership Center Ltd. (PCL), established in 1997, is a woman-owned small business dedicated to partnering with organizations to address complex social challenges and implement data-informed solutions. We do this by providing reliable software, products & tools, leveraging high quality data, creatively solving problems and infusing our lived experiences in all aspects of our work.

### **About the Role:**

The **Software (Sage) Product Manager** ensures that the Sage HMIS Reporting Repository operates smoothly, securely, and efficiently. They are also responsible for determining and developing any new Sage features needed to align with PCL and HUD business goals.

### **Some of the things you'll do:**

- Define and drive the product strategy, roadmap, and feature set for the Sage HMIS Reporting Repository.
- Serve as the primary Sage point of contact for HUD which includes identifying HUD's data needs, obtaining data, responding to HUD questions about Sage features and functionality.
- Lead bi-weekly meetings with HUD to address any functional or programmatic issues, ensure Sage is meeting HUD's needs. Identify gaps and opportunities for new features or functionality.
- Scoping new features and report needs with HUD.

### **Additional responsibilities:**

- Lead meetings with HUD and other users tasked with identifying enhancements and improvements in Sage.
- Oversee data analysis work by scoping report requirements, design, and assigning tasks to data analyst for reports generated on Sage data.
- Manage Sage Administrator.
- Other related duties as negotiated to meet the ongoing needs of the organization.

### **We're looking for someone who has:**

- Ability to understand and translate policy into data collection practice.
- Comprehensive understanding of HUD program statutes, regulations, and policies, including CoC, ESG, and HMIS.
- At least three years of experience with management information systems or HUD-related programs and policies.
- Exceptional oral and written communication skills, with the ability to convey complex information clearly and concisely.
- Bachelor's degree in business, management, public policy, or related fields.

### **What will set you apart:**

- Master's degree in business, management, public policy, or related fields.
- 5 + years of experience working with homeless management information systems or HUD programs and policies.
- Knowledge of or experience working with people experiencing homelessness, social services, or related fields with an interest in improving outcomes for individuals and families experiencing homelessness.
- Familiarity with the challenges and needs of people experiencing homelessness and how technology can be leveraged to improve service delivery and management.

This is a full-time position with typical working hours from 9am – 5pm ET. This position requires the use of computers or screens for extended periods of time. The role is typically sedentary, involving long periods of sitting and typing. Occasional light physical tasks, such as organizing files, moving office supplies, or setting up meeting spaces, may be required when working in the office. Some travel may be required up to twice annually. Competitive benefits include a Stipend for Health, Dental, and Vision Insurance coverage, employer paid short and long-term disability coverage, and a SIMPLE IRA with employer match of 3%.

Be part of a dynamic and mission-driven environment that values your skills and contributions working with a collaborative and inclusive team! **To apply, please email your cover letter and resume to [hr@partnershipcenter.net](mailto:hr@partnershipcenter.net).**